STANDARD WORK

Acknowledging the Student Handbook

STEPS FOR COMPLETION Step 1: Login to PowerSchool Log into your parent portal at: URBANDALE https://powerschool.urbandale.k12.ia.us/public/home.h tml If you can't remember or don't know your Username / Student and Parent Sign In password, click the "Forgot Username or Password" Sign In Create Account link at the bottom of the page. Select Language If you login and cannot view your student's information, or you are being prompted to enter your Sign In student's access ID or password, please contact kochera@urbandaleschools.com Step 2: Select Student Once logged in, select the name of the student you would like to complete the form for. PowerSchool SIS Student Navigation Learning Requirements: Te Learning Requirements Grades and Attendance Standards Grades Grades and Attendance Grade History Step 3: Navigate to Forms ı 🕁, Click the Forms tab on the left panel. Email Notification Teacher Comments Student Reports Forms School Bulletin Class Registration 😂 Fee Balance

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Step 4: View Acknowledgement Form	
After clicking on 'Forms' you will be taken to the General forms page. The first form on the page is the '2024 - 2025 Parent/Guardian & Student Handbook Acknowledgment'. Click on the title of the form.	General Forms Class Forms Enrollment Student Support
	General
	2024 - 2025 Parent/Guardian & Student Handbook Acknowledgment

Step 5: Submit Form	
The form contains the link to the student/parent handbook and can be viewed at your convenience. You will need to check both checkboxes and then type your name for your signature. Then click the submit button in the bottom right hand corner of the screen.	2024 - 2025 Parent/Guardian & Student Handbook Acknowledgment 2024 - 2025 Parent/Guardian & Student Handbook Acknowledgment Parent/Student Handbook * I have read and reviewed the Parent/Student Handbook with my student. I understand that not following the policies outlined in the manx ? Yes, I understand Guardian Signature I consent Parent/Guardian Signature *

