

DOCUMENT 001113 – NOTICE TO BIDDERS

NOTICE IS HEREBY GIVEN: Sealed bids will be received by the Board of Directors of the Urbandale Community School District at the District Administration Office at 11152 Aurora Avenue, Urbandale, Iowa 50322, before 2:00 p.m. local Iowa time, according to the designated clock in the District Administration Office, on Tuesday, July 09, 2024, for the Urbandale Middle School Building Re-Roof Contract project. Bids will be publicly opened and read aloud after 2:00 P.M.

Consideration of the bids received, and the award of contracts or other action may be made by the Urbandale Community School District upon the proposals received in accordance with the law and the plans and specifications at its regular meeting anticipated at 6:00 P.M. on Monday, July 15, 2024, at the Urbandale Community School District at the District Administration Office at 11152 Aurora Avenue, Urbandale, Iowa 50322.

Project consists of the demolition of and replacement of selected areas of existing roofing and parapet coping at the Urbandale Middle School. The work includes all General Work.

Work on the Project shall commence as soon as possible after notice of the Contract and is currently scheduled for a substantial completion date on or before September 27, 2024.

Bids must be a lump sum basis for a single Combined Construction Contract as described in the specifications.

Bidding Documents may be examined after June 11, 2024, at the offices of DLR Group, inc., the Architect-Engineer, 1430 Locust Street, Suite 200, Des Moines, Iowa 50309 on the Web at the Printers On-line Plan Room ([www.actionrepro.com](http://www.actionrepro.com)); and at the following exchanges:

BUILDERS ASSOCIATION OF MISSOURI, 720 Oak Street, Kansas City, Missouri 64106 (Electronic Set)  
BUILDERS EXCHANGE OF ROCHESTER, 108 Elton Hills Lane NW, Rochester, MN 55901 (Electronic Set)  
CENTRAL ILLINOIS PLAN ROOM, 1620 S. 5<sup>th</sup> Street, Springfield, IL 62703 (Electronic Set)  
CMD GROUP, 30 Technology Pkwy S., Suite 500, Norcross, GA 30092 (Electronic Set)  
CONSTRUCT CONNECT, 28 N. Clark Street, Suite 450, Chicago, IL 60602 (Electronic Set)  
DODGE DATA & ANALYTICS, 4300 Beltway Place, Suite 180, Arlington, TX 76018 (Electronic Set)  
GREATER FORT DODGE GROWTH ALLIANCE, 24 North 9<sup>th</sup> Street, Suite A, Ft. Dodge, IA, 50501 (Electronic Set)  
LACROSSE BUILDERS EXCHANGE, 427 Gillette Street, La Crosse, WI 54603 (Electronic Set)  
LINCOLN BUILDER'S BUREAU, 5910 S. 58<sup>th</sup> St., Suite C, Lincoln, NE 68516 (Electronic Set)  
MASTER BUILDERS OF IOWA, 221 Park St., Des Moines, IA 50303 (Electronic Set)  
MINNESOTA BUILDERS EXCHANGE, 1123 Glenwood Ave., Minneapolis, MN 55405 (Electronic Set)  
NORTH IOWA BUILDERS EXCHANGE, 15 W. State St, P. O. Box 1128, Mason City, IA 50401 (Electronic Set)  
OMAHA BUILDERS EXCHANGE, 4159 South 94th Street, Omaha, NE 68127 (Electronic Set)  
PLAINS BUILDERS EXCHANGE, 220 N. Kiwanis Ave, Sioux Falls, SD 57101 (Hard Copy)  
SIOUX CITY CONSTRUCTION LEAGUE, 3900 Stadium Dr., Sioux City, IA 51106 (Electronic and Printed Set)  
SIOUX FALLS BUILDERS EXCHANGE, 1418 North C Avenue, Sioux Falls, SD 57104 (Electronic Set)  
SPRINGFIELD BLUEPRINT, 1620 S Fifth Street, Springfield, IL 62703, (Electronic Set)

Bidders may obtain Bidding Documents at the office of the Printer, Action Reprographics, 5037 NE 14<sup>th</sup> Street, Des Moines, Iowa 50313, by calling 515-288-2146 or through their On-line Plan Room from 8:00 AM until 5:00 PM, Monday through Friday, in accord with the Instructions to Bidders. If shipping is required, there will be a non-refundable fee required for each set shipped. The cost shall be determined by Action Reprographics based on the size of the project. Checks for shipping shall be made out to Action Reprographics.

Members of Associated Builders and Contractors of Iowa may obtain Bidding Documents by use of the non-cash security method adopted by the ABC of Iowa.

Members of Master Builders of Iowa may obtain Bidding Documents by use of the non-cash security method adopted by the Master Builders of Iowa, Inc.

Members of the Omaha Builders Exchange may obtain Bidding Documents by use of the OBE Non-Cash Security Method for Return of Plans and Specs endorsed by the Omaha Builders Exchange.

Bids must be submitted on the approved bid form available in the Bidding Documents. No oral, facsimile, electronic or telephonic bids or modifications will be considered.

Each Bidder shall accompany its bid with bid security in a separate, sealed envelope as defined in Iowa Code Section 26.8, as security that the successful Bidder will enter into a Contract for the work bid upon and will furnish within ten (10) days after the award of Contract a corporate Surety Bond, in a form acceptable to the Board of Directors of the Urbandale Community School District, for the faithful performance of the Contract, in an amount equal to one hundred percent (100%) of the amount of the Contract. The Bidder's security shall be in an amount equal to five percent (5%) of the amount of the bid and shall be in the form of a cashier's check or a certified check drawn on an FDIC insured bank in Iowa or on an FDIC insured bank chartered under the laws of the United States; or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States; or a Bid Bond on the form provided in the Contract Documents with corporate Surety satisfactory to the Board of Directors of Urbandale Community School District. The bid shall contain no condition except as provided in the specifications. Bid security shall be made payable to Urbandale Community School District.

The successful Bidder will be required to furnish within ten (10) days of the award proof of insurance as required by the Bid Documents and a Performance Bond and Labor and Material Payment Bond both in an amount equal to 100% of the Contract Price and in accordance with other requirements outlined in the Bid Documents.

Should the successful bidder fail or neglect to furnish satisfactory performance/payment bonds, refuse to enter into a Contract on the basis of the bid, or fail to meet the requirements of this Notice and the specifications regulating the award, the bidder's security may be retained as liquidated damages. No bidder may withdraw its bid for a period of sixty (60) calendar days after the date and hour set for opening of bids.

The Board of Directors may make the contract award to the lowest responsive, responsible bidder meeting specifications. The right is reserved to reject any or all bids, or any part thereof, and to waive informalities as allowed by law, and to enter into such contract or contracts as shall be deemed in the best interests of Urbandale Community School District.

Minority and Targeted Small Business participation is encouraged. Bidders shall make a good faith documented effort to encourage the participation of Certified Iowa Targeted Small Business in accordance with the Code of Iowa.

By virtue of statutory authority, a preference will be given to products and provisions grown and/or produced within the State of Iowa.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

All bids will be governed by applicable provisions in the Iowa Code and Urbandale Community School District Board Policies.

Secretary  
Board of Directors  
Urbandale Community School District  
Urbandale, Iowa

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