

**URBANDALE COMMUNITY SCHOOL DISTRICT  
APPLICATION FOR ENROLLMENT OF  
INTERNATIONAL STUDENT**

Because of the cultural advantage to District students and in order to promote the cause of international understanding, the District will accept, on a tuition basis, a limited number of international students. It is preferred that the students live with host families who reside in the Urbandale Community School District boundaries. Any organization or individual intending to sponsor an international student shall make arrangements with the District prior to the time the student enters the United States. The international student may attend Urbandale High School for one school year only.

The following documentation must be submitted to the District **by June 1<sup>st</sup>** preceding the academic year for students wanting to attend 1<sup>st</sup> semester and by **November 1<sup>st</sup>** for students applying to attend 2<sup>nd</sup> semester.

1. Completed application
  2. Immunization documentation
  3. Academic transcripts
  4. Proof of English Language proficiency
  5. Insurance coverage
  6. Passport
  7. Name, address and phone number of host family
  8. Tuition paid in full
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- Urbandale Community School District will accept ten students per academic school year.
  - International students are not given senior status, nor awarded Urbandale High School diplomas.
  - International students must be of high school age and have not earned a high school diploma from another country.
  - International students are not eligible for English as a Second Language services and therefore must submit as proof of English proficiency. Acceptable English language assessments include: TOEFL, SLEP, IELTS or TELPA Test
  - International students are expected to enroll in courses exposing them to American culture (i.e., U.S. History, U.S. Government, Survey of American Literature) and are appropriate for their grade level.
  - International students are required to pay tuition and fees.
  - International students will follow the same rules and meet the same extracurricular eligibility standards as other Urbandale High School students. The Director of Activities along with the Iowa Athletic Associations will determine student eligibility at the varsity level.
  - The sponsoring organization or individual is responsible for arranging changes in residence, if such situations arise.



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**APPLICATION FOR ENROLLMENT OF INTERNATIONAL STUDENT**

Student's Name \_\_\_\_\_  
Last First Middle

Country \_\_\_\_\_ Birthdate \_\_\_\_\_

English Language Proficiency as evidenced by \_\_\_\_\_ test, scores \_\_\_\_\_  
Copy of English Language Proficiency answer sheet must be attached.

Host Family's Name \_\_\_\_\_  
Last First

Host Family's Address \_\_\_\_\_

Host Family's Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Sponsoring Organization \_\_\_\_\_

Local Representative \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Email \_\_\_\_\_

\_\_\_\_\_  
Signature of Person Completing Form  
(Representative of Sponsoring Individual or Organization)

\_\_\_\_\_  
Date

Return application to:

Renee Gelfond  
Coordinator of Student Services  
Urbandale Community School District  
11152 Aurora Avenue  
Urbandale, IA 50322

Email: [gelfondr@urbandaleschools.com](mailto:gelfondr@urbandaleschools.com)

Phone: 515-457-5004

Fax: 515-457-5018

**For Office Use Only**

Administrative Approval: \_\_\_\_\_ Date: \_\_\_\_\_