



URBANDALE
COMMUNITY SCHOOL DISTRICT

UCSD Volunteer Agreement

Name of Volunteer: _____

Address: _____

Phone: _____

Email: _____

Volunteers in the Urbandale Community School District (UCSD) will be recommended by the applicable Building Administrator and approved by the Superintendent or Superintendent's Designee. Volunteers must acknowledge and accept the following terms and conditions before volunteering can begin.

Responsibilities/Expectations of Volunteer:

1. Volunteer shall not perform any teaching or coaching unless authorized by a valid Iowa license or authorization from the Iowa Board of Educational Examiners.
2. Volunteer agrees to follow and conform to all policies, work rules, guidelines, and directions established by the supervising school employee, the building administrator, and the Superintendent/School District.
3. Volunteer may be covered under the District's liability insurance for any claims arising from injuries or losses experienced by students or others consistent with the terms of such policy. However, the Volunteer is not personally covered by any UCSD insurance policy should they suffer injury of any type while performing volunteer services for UCSD and would need to submit any insurance claims to their personal insurance providers.
4. Volunteer certifies that they are fully aware and has been fully advised that participating as a volunteer for UCSD may present inherent risks such as damage to or loss of property, or physical risk of injury (including death). Volunteer also understands the risks associated with participation as a volunteer, include but are not limited to travel, contact with other program participants, weather conditions, field conditions, use of equipment, and other unknown and unanticipated risks. Volunteer understands and voluntarily assumes all risks related to their participation as a volunteer, and agrees to indemnify and hold harmless UCSD and its agents, employees, and

representatives from any liability including medical or hospital services, claims and suits at law or in equity for injury (fatal or otherwise) to persons or property which may result from any negligence and/or presence at or services performed as a volunteer for UCSD.

5. Volunteer also certifies that they understand, acknowledge and agree that they are not an employee or agent of UCSD, and have no expectation of receiving compensation or employee benefits while in the volunteer position. Volunteer further understands, acknowledges, and agrees that they are voluntarily donating their time to the program.
6. Background checks, including sex offender registry, child abuse registry, and dependent adult abuse registry, must be completed successfully before any volunteering can begin.
7. As a volunteer of UCSD, Volunteer may receive and have access to information that is confidential in nature regarding UCSD, its employees, its students and/or parents. Volunteer agrees maintain confidentiality and refrain from disclosing any such confidential information (a) to any other UCSD volunteer, employee, agent, or other UCSD-affiliated person unless there is a legitimate school district reason for doing so; or (b) to any person outside of UCSD unless appropriate UCSD officials have expressly stated that the information can be disclosed to that person; or (3) unless otherwise required by law. This obligation exists even after the Volunteer is no longer a volunteer for the District.
8. Volunteer understands that they or the District shall have the right to terminate the Volunteer's association with UCSD at any time, for any reason, with or without cause or notice.

In signing this document Volunteer hereby acknowledges that they have read this entire document, that they understand and agree to abide by its terms, and that they have signed this Agreement knowingly and voluntarily.

Volunteer

Date

Building Administrator

Date

A copy of this agreement will be kept in the UCSD Human Resources Office.