**Urbandale Middle School PTO**

**General Meeting**

Date | time 9/12/2016 7:00 PM | Meeting called to order by Courtney Thomas

# In Attendance

**Co-President:** Winell Black

**Co-President:** Courtney Thomas

**Co-Treasurer:** Jean Braaten

**Secretary:** Jeff Braaten

**Principal:** Loren DeKruyf

Two parents were also in attendance.

# Administrator Report

**Projection system**—This has yet to be installed.  The technology group that is working at Karen Acres is the same group that will be working to install the projection system.  There is also an issue with the screen.  The installers are trying to configure a solution.  It should take less than a week once the installers are available.

**Communication**-- There has been an initiative to increase communication.  There are three different ways teachers are communicating with parents. Ensuring that the teachers are assessing the actual learning targets.  Working towards a more standards based approach on learning.  Changing from communications from four times a quarter to three times a quarter.  It aligns more closely with the learning target schedule. Three different ways teachers are communicating with students and parents are;

Google Docs - Assignments

Email - General Information

PowerSchool- Grades

There is a lot of new education ideas and what is determined as best practice.  The superintendent is planning on attending the next general meeting.  The principal suggested that the PTO may want to promote his visit.

# Treasurer’s Report 2015-2016 UMS PTO

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **UMS Treasurer's Report** |  |  |  |
|  | **As of 9-12-2016** |  |  |  |
|  | **Beginning Balance** |  |  | **$ 14,395.20** |
|  |  | **Current** | **YTD** |  |
| **Income** | Spirit Wear Sales | $ 11,012.27 | $ 11,012.27 |  |
| Coke rewards | $ 150.22 | $ 150.22 |  |
| 6th Grade Parties |  | $ - |  |
| 7th Grade Party |  | $ - |  |
| 8th Grade Party |  | $ - |  |
| 8th Grade T-shirts |  | $ - |  |
| Book Fair Income |  | $ - |  |
| Schwan's Sales |  | $ - |  |
| Box Tops for Education |  | $ - |  |
| Donations |  | $ - |  |
|  |  | $ - |  |
| **Total** | **$ 11,162.49** | **$ 11,162.49** |  |
|  |  |  |  |  |
| **Expenses** |  | **Current** | **YTD** |  |
| Spirit Wear | $ 150.00 | $ 150.00 |  |
| PTO Insurance 2016/17 | $ 200.00 | $ 200.00 |  |
| 6th Grade Parties |  | $ - |  |
| 7th Grade Party |  | $ - |  |
| 8th Grade Party |  | $ - |  |
| 8th Grade T-shirts |  | $ - |  |
| Staff Appreciation |  | $ - |  |
| Book Fair Expenses |  | $ - |  |
| Schwan's Sales |  | $ - |  |
| Box Tops for Education |  | $ - |  |
| **Total** | **$ 350.00** | **$ 350.00** |  |
|  | **Ending Bank Balance** |  |  | **$ 25,207.69** |
|  |  |  |  |  |
| **Account Breakdown:** | |  |  |  |
|  | Wells Fargo checking account balance (petty cash) |  | $ 3,000.00 |  |
|  | Main PTO account |  | $ 22,207.69 |  |
|  |  |  | **$ 25,207.69** |  |
| **Outstanding PO's & Payments** |  | **Current** | **YTD** |  |
| Spirit Wear est. exp (assumed 29% markup based on PY) | $ 9,100.34 | $ 9,100.34 |  |
| Spirit Wear overpayment to be refunded | $ 10.00 | $ 10.00 |  |
| PE projector (approved 2015-16 budget) | $ 9,500.00 | $ 9,500.00 |  |
| Teacher mini grants (10\*$100) | $ 1,000.00 | $ 1,000.00 |  |
|  |  | $ - |  |
|  |  | $ - |  |
|  | **Total Outstanding Payments** | | **$ 19,610.34** |
| **Outstanding Income** |  | **Current** | **YTD** |  |
| Spirit Wear credit card sale | $ 877.17 | $ 877.17 |  |
|  | **Total Outstanding Income** | | **$ 877.17** |
|  |  |  |  |  |
|  | **Working Balance** |  |  | **$ 6,474.52** |

# Review-Approval of Minutes

There was a motion made by Jean seconded by Winell to approve the minutes from the March & April 2016 meetings minutes. Motion passed, no discussion.

# PTO outlook

There was a discussion to try and get a better understanding of the October Vendor Fair. Winell, Courtney and Jean decided to meet with the Vendor Fair Chair to discuss how things are going and get a complete understanding of the event.

There was a discussion of last year’s budget. There was also a discussion about potential fundraisers. Winell is going to look at a passive Amazon donation for the PTO. The PTO will also disseminate the link for direct donations on the website and Facebook page

The 6th grade party is October 12th from 3:05pm-5:00pm.

The 7th grade party is October 21st from 6:00pm-8:00pm.

The Vendor Fair is October 15th starting at 9:00 AM.

The meeting adjourned at 7:51.