**Urbandale Middle School Planning**

**General Meeting**

Date | time 11/2/2015 7:00 PM | Meeting called to order by Michelle Vedder

# In Attendance

**Co-President:** Michelle Vedder

**Co-Treasurer:** Sue Mears

**Secretary:** Jeff Braaten

**Principal:** Loren DeKruyf

Thirteen parents were also in attendance

# Urbandale Community Action Network – Karen Smith

The Silver Cord is a distinguished graduation award available to Urbandale High School seniors who volunteer a specific number of hours during each year of high school.  Upon completion of hours, participants will receive a Silver Cord to wear on their robes at graduation in recognition of their achievements. The purpose of the Silver Cord program is to encourage students to experience the joy of giving back to their community and to be recognized for their efforts (barrowed from http://www.urbandaleschools.com/schools/urbandale-high-school/silver-cord/).

# Budget 2015 UMS PTO

Beginning balance: $8,345.89\*

|  |  |  |
| --- | --- | --- |
| **Description** | **Expense** | **Net affect** |
| 6th Grade parties (2) |  | Break even |
| 7th Grade party |  | Break even |
| 8th Grade party | $50.00 | ($50.00) |
| Scholastic Book Fair | $225.00 | ($225.00) |
| Honors recognition | $500.00 | ($500.00) |
| Staff Appreciation | $400.00 | ($400.00) |
| PTO Expenses | $100.00 | ($100.00) |
| Movin’ On Up (Summer 2016-17) | $500.00 | ($500.00) |
| Reserve 2016-17  | $2,000.00 | ($2,000.00) |

With NO additional fundraising, balance available to provide for building needs: $4,570.89

Potential building needs, as identified by Mr. DeKruyf:

Art - $1,000

Special services - $1,000

ESL - $500-$1,000

Technology in certain rooms (PE identified as highest priority) - $???

Fundraising efforts planned for 2015-2016

|  |  |  |
| --- | --- | --- |
| **Event / program** | **Anticipated Expense** | **Net income anticipated** |
| BTFE / Coke Rewards / LE | $275.00 | $1,975.00 |
| Schwans fundraiser | - | $100.00 |
| Spirit Wear sales | COGS | $2,000.00 |
| 8th Grade t-shirt sales | COGS | $400.00 |
| Social painting class | $118.34 | $300.00 |
| Dining Night(s) out | - | $200.00 |
| Yearbook Ads | - | $100.00 |
| Dodge ball tournament | ?? | ?? |
| Vendor Fair | ?? | $3,000.00 |
| Target Thanks a Billion campaign | - | ?? |

\*$8,345.89 is the beginning balance for the 2015-16 school year due to the $376 payment for Movin’ On Up 2015 that was approved at the last PTO meeting of 2014-15 budget.

There was a desire to get PTO recognition for all the things the PTO has done in the last two years.  The Board will work on getting posters and notifications out for conferences.

# Treasurer’s Report

There was a motion made by a parent and seconded by Diane to approve the treasure's report.  Motion passed no discussion.

# Possible Fund Allocations

* The gym projector information is coming.  We are waiting for the details to understand the total usefulness and cost of said equipment.
* Chrome books can be purchased for around $280 each.  There is always need for more Chrome books.  There are about 450 devices in the building and there are about 940 students in the school.

The discussion will be tabled until the next General Meeting.

# Fund Raisers

* **Spirit Wear**

Smaller sku count allows for high volumes and lower costs for the Spirit Wear committee.  Costs remained flat for the parents and allowed more fundraising dollars for PTO.

* **Book Fair**

The book fair is all set up and the volunteer sign-up sheet is looking good. There will be an update at the next meeting to discuss the results.

* **Vendor Fair**

The vendor fair is November 7th.  There are 40 vendors signed up and that is the maximum. There will also be a book fair that goes along with the Vendor Fair.

* **Restaurant Fundraising**

Pizza Hut, Texas Roadhouse and some other options Jimmy John's and Pizza Ranch 20%.  Possible Pizza Hut in fundraiser on a Thursday in January.

* **Schwann's**

 40% off of the initial 50 days of orders and 5% off for the rest of the year on every order.

# Administrator Report

Parent Teacher conferences are this week.  Teachers have been asked to limit the conferences to only 10 minutes.  Related arts teachers will be in their rooms.  There is a paper pencil survey that the administration is hoping to have parents filled out.

**6th Graders Pilot Program**

 There will be a small packet of information coming out to each parents for talking points at parent teacher conferences.

**Growth mindset- Teacher Study**

 There will be information coming out to the parents this week.

The meeting adjourned at 8:00.