**Urbandale Middle School Parent Teacher Organization**

**Board Meeting**

Date | time 3/23/2015 7:10 PM | Meeting called to order by Michelle Vedder

# In Attendance

**Co-President:** Michelle Vedder

**Co-President:** Michelle Mullins

**Co-Treasurer:** Sue Mears

**Secretary:** Jeff Braaten

**Principal:** Loren DeKruyf

# Treasurer’s Report as of February 28th, 2015

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| --- | --- | --- |
| Income | Current | YTD |
| Fundraiser (Cash, Checks & CCs) | $734.80 | $4,310.97 |
| Fundraiser (RevTrack Donations) |  | $15.00 |
| Spirit Wear Sales |  | $13,215.50 |
| 6th Grade Party |  | $642.01 |
| 7th Grade Party |  | $737.00 |
| 8th Grade Party |  | $399.00 |
| 8th Grade T-shirts | $462.00 | $462.00 |
| Book Fair Income |  | $1300.94 |
| Schwan’s Sales | $237.03 | $1,300.94 |
| Box Tops for Education |  |  |
| Donations | $80.75 | $375.94 |
| Total | **$1,279.63** | **$22,714.75** |

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| --- | --- | --- |
| Expenses | Current | YTD |
| Spirit Wear Fall 2014 |  | $12,175.00 |
| Fundraiser |  | $80 |
| 6th Grade Party |  | $224 |
| 7th Grade Party |  | $240 |
| Book Fair Cost of Books |  | $1,278.59 |
| Book Fair Expenses |  | $65.08 |
| Box Tops for Education |  | $106.53 |
| Staff Appreciation |  | $100.00 |
| Fundraiser- Camcorder for Computer Class |  | $470.12 |
| Fundraiser-Music | $134.40 | $134.40 |
| Total | **$134.40** | **$14,873.72** |

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| --- | --- | --- |
| Wells Fargo Checking | Beginning Balance | $2,024.30 |
| 1094 Sue Mears (treats for dodgeball) | $34.87 | -34.87 |
| Ending Balance |  | **$1,989.43** |

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| --- | --- |
| Balance |  |
| Admin Office Account | $13,228.44 |
| Wells Fargo Account | $1,989.43 |
| Total Cash On Hand | **$15,217.87** |

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| --- | --- |
| Outstanding PO’s & Payments |  |
| Academy Sales (8th grade t-shirts) | $527.00 |
| Academy Sales (8th grade t-shirts) | $60.00 |
| Total Outstanding PO’s | **$587.00** |

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| --- | --- | --- | --- |
| Fixed Expenses |  |  |  |
| 2015-2016 Budget | $2,500.00 |  | $2,500.00 |
| Money needed to complete 2014-15 budget | $447.21 |  | $447.21 |
| Movin-On Up Program | $500.00 |  | $500.00 |
| Fundraiser Commitment - Music | $865.60 |  | $865.60 |
| Fundraiser Commitment - Computer | $529.88 |  | $529.88 |
| Fundraiser Commitment - Arts | $1,000.00 |  | $1,000.00 |
| Fundraiser Commitment - PE | $1,000.00 |  | $1,000.00 |
| Commitment - Industrial Technology | $1,000.00 |  | $1,000.00 |
| Commitment - TAG | $1,000.00 |  | $1,000.00 |
| Commitment - At Risk | $1,000.00 |  | $1,000.00 |
| Commitment - Special Services | $1,000.00 |  | $1,000.00 |
| Commitment - Family Consumer Sciences | $1,000.00 |  | $1,000.00 |
| Total Fixed Expenses |  |  | **$11,846.69** |

**Uncommitted Balance $2,788.18**

# Principal DeKruyf shared some ideas the departments had to uses the PTO Fund allotted

* Family Consumer Sciences may purchase sewing machines.
* IPADS for Music
* Oasis is wanting to get tables similar to what the core rooms have.
* IT Robotics kit
* Art now has a good camera to use.
* PE is looking for general equipment
* TAG is getting some general supplies
* Special ED is considering a big screen TV that could be multipurpose.

# Open Board and Committee Positions

Trying to find any contacts to see if they would be willing to serve on the board. There was an idea to look at the current elementary PTO’s to find one or two members that would consider being on the UMS PTO Board. Michelle Mullins will compose a blurb to address the open board positions for an upcoming newsletter. Most of the committee chairs will be staying there will be a few that will leave the group. There is a meeting planned to discuss what to do for next year.

# PTO Communication

Michelle with start sending out the PTO Newsletter out on a different day, possibly on Wednesday’s to increase visibility.

# Fundraising Plans for 2015-2016

There was a discussion to possibly focus on technology for next year’s PTO fund distribution, it will be discussed in the next general meeting.

* There are 450 devices in the building and about 900 students in the school. There can also be more technology.
* A contribution should be considered for English as a Second Language next year.
* Chrome books have a limited lifespan, but can do most things that are needed. The principal would like to buy more computers to complete the set for Language Arts.

# Motivational Speaker

The principal is trying to organize an assembly that would have a speaker address the Middle school and what has happened in the last six weeks. This speaker would share a positive message about hope, motivation, inspiration and the future.

# Administrator’s Report

* Crisis team – There is a team that immediately goes into action to see what report is needed from the school. Attendance was very high after both events showing that the school was a very safe place to be. There were multiple agencies after the second event because of the maturity of 8th graders compared to that of the 6th graders. School counselors were very busy working on prevention.
* Debrief with crisis team to see what can be done if anything like this ever happens again.
* New Associate Principal -Jennifer Silvay
* Two staff members are leaving for the newly formed teacher coaching positions. There are three positions are open, 7th grade Language Arts, 7th Grade Social Studies and 8th Grade Science.
* Talent show was well received and all the kids were very talented and the kids loved the staff performances.

# Recent/Upcoming Events

* 6th Grade Party
* Parent Meeting (for new 6th graders) – 04/27
* Summer Planning
* Beginning of school planning
* Communication with 6th grade parents
* Orientation
* Locker Help
* Etc.

Schoolkidz – A Staples company will be the online vendor for and parents that would like to purchase school supplies for the 2015-2016 school year and will be prepared for distribution before the end of this school year.

Plan for open house next August.

# Next Meeting

PTO General Meeting: 4/27/2015 7:00 PM, UMS Media Center

The meeting was adjourned at 8:15 by Michelle Vedder.