**Urbandale Middle School Planning**

**General Meeting**

Date | time 2/8/2016 7:00 PM | Meeting called to order by Michelle Vedder

# In Attendance

**Co-President:** Michelle Vedder

**Co-Treasurer:** Sue Mears

**Secretary:** Jeff Braaten

**Principal:** Loren DeKruyf

Three parents were also in attendance

# Review-Approval of Minutes

There was a motion made by Diane seconded by Mel to approve the minutes for the September, November and December meetings. Motion passed, no discussion.

# Treasurer’s Report 2015-2016 UMS PTO

Beginning balance: $19,891.09\*

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Income** | **Expense** | **Balance** |
| Staff appreciation / conference dinners |  | $56.86 |  |
| ELL- $1,000 approved |  | $135.63 |  |
| Box Tops / pizza party, supplies, postage |  | $116.37 |  |
| Sprit wear invoice |  | $5918.00 |  |
| Teacher grants (FCS) - $1,000 |  | $93.35 |  |
| Art – billed amount less than anticipated | $29.59 |  |  |
| Revtrack Deposit – parent donations | $215.00 |  |  |
| Ending Balance |  |  | $13,815.47 |

**Split of UMS PTO funds**

|  |  |
| --- | --- |
| Checking (petty cash) account | $2,136.90 |
| Savings account | $11,678.57 |

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Income** | **Expense** | **Balance** |
| 8th Grade party |  | $56.86 |  |
| Scholastic book fairs |  | $135.63 |  |
| Honors recognition |  | $116.37 |  |
| Staff Appreciation |  | $5918.00 |  |
| Teacher grants (FCS) - $1,000 |  | $93.35 |  |
| Art – billed amount less than anticipated | $29.59 |  |  |
| Revtrack Deposit – parent donations | $215.00 |  |  |
| Ending Balance |  |  | $13,815.47 |

A motion was made by Diane seconded by a parent to approve the budget as stated. Motion passed, no discussion.

**Year-to-date budget**

|  |  |  |  |
| --- | --- | --- | --- |
| **Budget Line Item** | **Approved Amount** | **Spent** | **Available** |
| 8th Grade party | $50.00 | (149.63) | $0 |
| Scholastic book fairs | $225.00 | $51.80 | $173.20 |
| Honors recognition | $500.00 | $35.46 | $464.54 |
| Staff Appreciation | $400.00 | $96.08 | $303.92 |
| PTO Expenses | $100.00 | $30.96 | $69.04 |
| Movin’ On Up (2016-2017) | $500.00 |  | $500.00 |
| Reserve 2016-2017 | $2,000.00 |  | $2,000.00 |
| Art | $1000.00 | $962.99 | $37.01 |
| Special Education | $1000.00 | $818.47 | $181.53 |
| ELL | $1000.00 | $920.39 | $79.61 |
| Teacher grants | $1000.00 | $372.54 | $627.46 |
| Total approved expenses yet to spend |  |  | **$4,436.31** |

With the current balance and remaining commitments, PTO has $9,379.16 available to provide for the educational needs of the school. Recommend retaining approximately $300 of that amount to allow 6th grade party planners to use the excess generated from the fall party.

# PTO Fund Survey

148 Surveys were taken. 54% of the votes were in favor of the Physical Education projector. 48% of the votes were in favor of the additional Chromebooks for student use. A motion was made by Diane seconded by Sue to approve the use of PTO funds up to $9,000 for the physical education department.

# Request from 8th Grade T-Shirt Committee

There was a request to receive funds for 15 8th graders that cannot afford to purchase the shirts. A motion was made by Jeff seconded by Michelle to approve the committee to use $100 of PTO funds if needed. The contest should be starting in sometime in February. Motion passed, no discussion.

# Open board position – Co-Pres

If you know of anyone interested on serving on the board please let Michelle Vedder.

# Administrator Report

Mental Health awareness –The school continues to be proactive with different projects.

* The assembly from the director of the Iowa Hall of pride.
* The was a group called please pass the love that came and spoke to the staff
* Staff had “gate keeper” training. Some outside mental health professionals were brought in to teach the teachers about student mental health awareness.
* The will be a parent meeting about student mental health awareness in the new future.

The meeting adjourned at 8:05.