

# Rolling Green PTO

## Deposit Form

To be completed by anyone collecting money on behalf of the Rolling Green PTO (e.g. fundraiser, school store, book fair, popcorn, etc.) Please note, if you are turning in any cash, you must have 2 non-related people count the cash and sign the deposit form.

Event of Fundraiser: \_\_\_\_\_

Date: \_\_\_\_\_

Cash Total: \_\_\_\_\_

Check Total: \_\_\_\_\_

# of checks: \_\_\_\_\_

Total Deposit: \_\_\_\_\_

Signature: \_\_\_\_\_

2<sup>nd</sup> Signature if Cash: \_\_\_\_\_

Please contact Scott Venteicher to make arrangements to turn in the money. This should be done weekly or whenever you have funds totaling more than \$200, whichever is earlier.

Scott Venteicher, PTO Treasurer  
[Scott.venteicher@cbdsm.com](mailto:Scott.venteicher@cbdsm.com)  
515-868-1182

PTO Treasurer Signature: \_\_\_\_\_