

## HOW TO MAKE YOUR JAZZ BAND RECORDING

1. **USE YOUR CHROMEBOOK.** This will save many compatibility problems.
2. Open the Camera app.:
  - Click the “Launcher” in the lower left corner.
  - Type “camera” in the search field.
  - Click the “Camera” icon.
3. Orient the Chromebook camera (it helps if we can see you!)
4. Make your video(s):
  - Click “Video”.
  - Double-check to make sure the microphone is on (upper right corner).
  - The red button starts recording.
  - The white square stops recording.
  - Please record everything on the audition page.
5. Name your video:
  - Click the Gallery in the lower right corner.
  - At the top of the window, rename the video with your first and last name.
6. Upload your video:
  - Open your Google Drive.
  - Click “New” on the left.
  - Click “File Upload”.
  - Navigate to your video in MyFiles>Camera.
  - Click “Open” in the lower right.
7. Share your video:
  - Click “Share”.
  - Share with BOTH:
    - Ms. Eadie: [eadiem@urbandaleschools.com](mailto:eadiem@urbandaleschools.com)
    - Mrs. Monson: [monsond@urbandaleschools.com](mailto:monsond@urbandaleschools.com)

Please do not email files directly, they are often too large to go through.

If you record pieces in separate files, be sure to share all of the files.

Having trouble? Contact Ms. Eadie or Mrs. Monson for help!

**DUE DATE: Sunday, September 22 at 11:59 pm** (this gives us time to listen to every recording and have lists posted on the 24th).

Rehearsals will begin on Thursday, September 26 (Tuesday/Thursday band), and Friday, September 27 (Wednesday/Friday band). Rehearsals are from 7:00-7:45 a.m. in the UMS band room.