

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
URBANDALE CITY HALL – 3600 86TH STREET
MONDAY, JULY 8, 2013
BOARD MEETING – 5:30 P.M.
ADAM OBRECHT, PRESIDENT**

Call to Order and Roll Call

President Adam Obrecht called the board meeting to order at 5:30 P.M. At roll call, the following Directors were present: Directors Jeff Farrell, Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Ryan Judas, and President Obrecht. None were absent.

Approval of Agenda

Director St. John moved, and Director Newberg seconded the motion to amend the agenda to remove item C, Personnel Report, from the Consent Agenda Items in order to consider action on it after the first Closed Session of the meeting is complete. Motion passed with all ayes 7-0.

Consent Agenda Items

- A. Minutes of the Monday, June 24, 2013 board meeting as corrected to include notation of Iowa Code Section 21.5(1)(i) for both closed sessions,
- B. Open Enrollment of six students into the district, and six students enrolling out of the district for the 2013-2014 school year,
- C. Personnel Report, including addendum as submitted,
- D. Approval of SchoolReach Service Order Agreement,
- E. Approval of Foodservice Agreement with Des Moines Christian,
- F. Approval of 2013-2014 School Year Foodservice Meal Prices,
- G. Approval of Job Descriptions for Foodservice Department,

Director Farrell moved, and Director Newberg seconded the motion to approve the consent agenda items A through G as amended to correct Iowa Code notations in item A, and to omit item C, which the Board will take action on later in the meeting. Motion passed with all ayes 7-0.

Report of the Superintendent of Schools

- A. Approval of Listing Agreement for the Building Trades Program Home
Shelly Clifford, Chief Financial Officer, updated Board members on the realtor's suggested listing price of \$399,900.00 for the Building Trades Program home. The home is located at 13900 Quail Ridge Drive in Urbandale, IA. Director Newberg moved, and Director St. John seconded the

motion to approve the suggested listing price and Listing Agreement for the Building Trades Program Home. Motion passed with all ayes 7-0.

B. Approval of Playground Surfacing Project

John Lees, Supervisor of Maintenance and Construction, reviewed quotes he received for concrete work and rubber-tiles for the playground-surfacing project. After discussion with vendors on possible construction timelines, Mr. Lees recommended only the Jensen playground project for the current summer work, with Valerius and Rolling Green to be scheduled for next summer. Director St. John moved, and Director Newberg seconded the motion to approve the proposed bid totals of \$122,830 for the Jensen Elementary playground-surfacing project. Motion passed with all ayes 7-0.

C. Jensen Elementary Update

John Lees, Supervisor of Maintenance and Construction, updated the Board on the progress of structural repairs to several classroom areas at Jensen Elementary.

D. Discussion of Iowa Association of School Boards Legislative Action Priorities

Board members were asked to discuss and submit Legislative Action Priorities and Resolutions for the 2014 Legislative Session. Directors discussed and chose five items for their Legislative Priorities. The Urbandale School Board of Directors chose the following five priorities: #1, Supports the elimination of Dillion's Rule in Iowa Code; #2, Supports incentives for school districts to offer extended days and / or innovative calendars; #3, Supports adequate and on-time funding for English-language learner (ELL) students until the students reach proficiency; #4, Opposes and seeks to repeal unfunded mandates; and #5, Supports the return to three-year school board member terms with less than a majority of the school board elected in any one year. Director Farrell moved, and Director Newberg seconded the motion to approve the five priorities discussed. Motion passed with all ayes 7-0.

E. Approval of Property/Casualty Insurance Renewal for 2013-14 Fiscal Year

Shelly Clifford, Chief Financial Officer, presented the EMC Property/Casualty Insurance renewal information from Jester Insurance Services. The premium cost will be \$510,894 and is a 22% increase over prior year. The increase is largely due to a 33.7% increase in workers' compensation coverage. Other options for workers' compensation insurance were explored, but none provided a lower-cost solution than the current provider's proposal. Director Wierson moved, and Director Judas seconded the motion to approve the insurance renewal as submitted. Motion passed with all ayes 7-0.

F. Skilled Iowa Initiative

Dr. Doug Stilwell, Superintendent, recommended that Urbandale Community School District participate in Skilled Iowa Initiative to better prepare students for jobs and college. Director Judas moved, and Director

Kruidenier seconded the motion to approve Urbandale Community School District as a participant in Skilled Iowa Initiative. Motion passed with all ayes 7-0.

G. Heartland Area Education Agency Board Member Election Update

Dr. Doug Stilwell, Superintendent, informed Board members on the opportunity and process for electing Area Education Agency board members in four director districts. Interested board members were asked to contact Dr. Stilwell for further information if they were interested.

H. Quality Personnel Update

Dr. Doug Stilwell, Superintendent, updated Board members on his staffing plan for work on Quality/Continual Improvement and Strategic Planning.

I. Accept the Financial Report

Shelly Clifford, Chief Financial Officer, requested acceptance of the financial report, explaining that even though the report is dated June 30, it is not final for end of fiscal year, as there are many more expenses and adjustments that are yet to be recorded. Director Farrell moved, and Director Judas seconded the motion to approve the financial report as submitted. Motion passed with all ayes 7-0.

J. Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$738,517.46. Director St. John moved, and Director Newberg seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 7-0.

Discussion of Other Matters

Chief Financial Officer Shelly Clifford reported that the new student transportation company, Durham, has hired Mike Wedemeyer as local manager. Durham began transportation services for the District on July 1, 2013.

Ms. Clifford also reported that the District's 2013-14 property tax rate of \$17.64 per \$1000 of valuation, certified on April 15, 2013 was increased to \$17.67 as a result of Legislative action on 2013-14 school funding, which the Governor signed into law on June 3, 2013.

Closed Session

Evaluate the Performance of an Individual

At approximately 7:10 P.M. Director Farrell moved, and Director Judas seconded the motion to enter into closed session provided in Section 21.5(1)(i) of the Code of Iowa, and as requested by the individual, to evaluate the professional competency of the individual whose appointment, hiring, performance, or discharge is being considered to prevent needless and irreparable injury to that individual's reputation. Upon roll call vote, the

motion passed with all ayes 7-0. The Board of Directors then conducted a closed session meeting to discuss and evaluate the performance of an individual.

At approximately 8:15 P.M., the Board of Directors returned to open session. Director Farrell moved, and Director Judas seconded the motion to approve the early retirement separation agreement with Mr. Richard Hutchinson, high school principal. Motion passed 6 to 1 with Director Newberg voting no.

Approval of Item C Personnel Report

Director Farrell moved, and Director Judas seconded the motion to approve the personnel report and addendum #1 as submitted. Motion passed with all ayes 7-0.

Closed Session

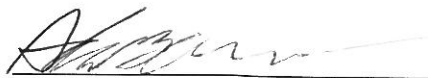
Evaluation of Superintendent

At approximately 8:20 P.M. Director Farrell moved, and Director Judas seconded the motion to enter into closed session provided in Section 21.5(1)(i) of the Code of Iowa, and as requested by the individual, to evaluate the professional competency of the individual whose appointment, hiring, performance, or discharge is being considered to prevent needless and irreparable injury to that individual's reputation. Upon roll call vote, the motion passed with all ayes 7-0. The Board of Directors then conducted a closed session meeting to conduct the Superintendent's annual performance evaluation.

The Board of Directors returned to open session at 8:47 P.M.

Adjourn

Director St. John moved, and Director Judas seconded the motion to adjourn the meeting at 8:48 P.M. Motion passed with all ayes 7-0.



Board President

Date

ATTEST:



Board Secretary

Date

These minutes are unofficial until approved by the Board of Directors at their meeting on August 5, 2013.