

**URBANDALE COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS' MEETING  
MONDAY, APRIL 6, 2015  
BOARD MEETING – 7:00 P.M.  
URBANDALE CITY HALL – 3600 86<sup>TH</sup> STREET  
CHRIS GUNNARE, PRESIDENT**

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**Call to Order and Roll Call**

President Chris Gunnare called the board meeting to order at 7:00 P.M. Upon roll call, the following members were present: Directors Aaron Applegate, Graham Giles, Kyle Kruidenier, Mark Wierson, Adam Obrecht and President Gunnare. Vice President Cate Newberg was absent.

**Approval of Agenda**

Director Obrecht moved, and Director Giles seconded the motion to approve the agenda, amended to include item A2 – Special Education Report. Motion passed with all ayes 6-0.

**Public Hearing on 2015-16 Certified Budget**

Shelly Clifford, CFO, presented information about the District's Certified Budget for 2015-16. With no Supplemental State Aid (SSA) percentage set by the Legislature, the Certified Budget was prepared using estimated budget growth to ensure flexibility once the SSA is set. The proposed budget was published in accordance with Iowa Code on March 27, 2015 with total tax rate of \$17.81. Ms. Clifford indicated that the actual tax rate may change after the Legislature sets SSA, or by vote of the Board of Directors before Department of Management's deadline.

After Ms. Clifford's presentation, President Gunnare announced the start of the Public Hearing on the 2015-2016 Certified Budget. No persons from the public came forward to speak, and the hearing was closed.

**2015-2016 Certified Budget Adoption**

Director Wierson moved, and Director Kruidenier seconded the motion to adopt the 2015-2016 Certified Budget as published. Upon roll call vote, motion passed with all ayes 6-0.

**Public Hearing for 2014-2015 Certified Budget Amendment**

Shelly Clifford, Chief Financial Officer, reviewed the proposed budget amendment for the current year. The budgets in functional areas for Instruction and Support Services were increased for spending authority due to an increase in expected revenues. In the Other Expenditures function, budget was increased due to the refunding bonds sold on April 2, 2015 to call Series 2007 General Obligation bonds. Ms. Clifford indicated that

the amendment was necessary to ensure that related expenses remain within statutory limits. The proposed budget amendment was published on March 27, 2015 in accordance with Iowa Code.

President Gunnare announced the start of the Public Hearing for the 2014-15 Certified Budget Amendment. No persons from the public came forward to speak, and the hearing was closed.

### **Approval of the 2014-2015 Budget Amendment**

Director Obrecht moved, and Director Kruidenier seconded the motion to approve the 2014-2015 Budget Amendment. Upon roll call vote, the motion passed with all ayes 6-0.

### **Student Senate Update**

The Middle School reported that \$350 was raised from Valentine's Day candy sales, and the money will be used for DJ expenses at an upcoming Hawaiian themed dance. The Middle School is also collecting dog food and treats for the Animal Rescue League. The High School reported that the Prom will be held on May 2<sup>nd</sup> at Forte. The Prom theme will be Dancing with the Stars.

### **Consent Agenda Items**

- A. Approval of Monday, March 2, 2015 Board Meeting Minutes
- B. Approval of Monday, March 23, 2015 Board Meeting Minutes
- C. Approval of Monday, March 30, 2015 Board Meeting Minutes
- D. Approval of Open Enrollment
- E. Approval of Personnel Report and addendum
- F. Approval of Insurance Renewal with Wellmark Blue Cross Blue Shield
- G. Approval of Contract Proposal with Communications Partner, Dena Soenke
- H. Approval of Out-of-State Travel Request

Director Weierson moved, and Director Obrecht seconded the motion to approve the consent agenda items A through H as submitted. Motion passed with all ayes 6-0.

### **Report of the Superintendent of Schools**

#### **A. IRPE Update**

Dr. Doug Stilwell, Superintendent, reported that on April 2, 2015, Governor Terry Branstad, Iowa Recognition for Performance Excellence (IRPE) Executive Council and the Iowa Quality Center honored the Urbandale Community School District with the notable Bronze Leadership Award at the Governor's Celebration of Excellence Conference at the Meadows Conference Center in Altoona. The IRPE is Iowa's National Baldrige based process designed to recognize role-model organizations in education, manufacturing, nonprofit, healthcare and business that complete a rigorous organizational assessment leading to sustainability and maintaining a future focus on performance excellence.



A2. Special Education Report

Jason Volmer, Coordinator of Special Education, provided an update on Special Education program, primarily outlining his plans for expenditure reductions in the next fiscal year.

B. First Reading of Workplace Safety Program and Committee Policy

Shelly Clifford, Chief Financial Officer, and John Lees, Building and Grounds Supervisor, along with the District's insurance agents and legal counsel, drafted a policy for a proposed Safety Program and Committee. The program is intended to improve workplace safety and security, while helping to mitigate rising worker compensation claims. Director Obrecht moved and Director Applegate seconded the motion to approve the first reading of the Safety Program Policy. Motion passed with all ayes 6-0.

C. Land Lease Agreement and Memorandum with Verizon Wireless

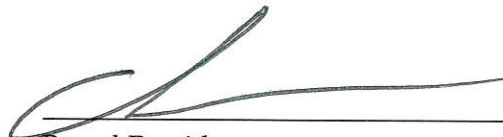
Shelly Clifford, Chief Financial Officer, negotiated an agreement with Verizon representatives for a land lease agreement for cell tower equipment to be located at the High School near other existing US Cellular equipment. The District's finance committee members, legal counsel, and insurance agent were consulted for the final negotiated terms. Director Obrecht moved, and Director Kruidenier seconded the motion to approve the Verizon Wireless Land Lease Agreement with equipment location as specified, and the Verizon Wireless Memorandum of Lease Agreement as submitted. Motion passed with all ayes 6-0.

E. Authorization to Pay Bills

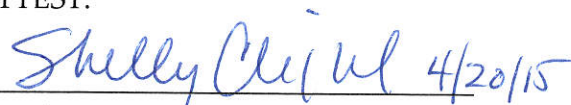
Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$280,850.91. Director Obrecht moved, and Director Kruidenier seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 6-0.

**Adjourn**

Director Obrecht moved, and Director Kruidenier seconded the motion to adjourn the meeting. Motion passed with all ayes 6-0.

  
Board President 4/20/15  
Date

ATTEST:

  
Board Secretary 4/20/15  
Date

These minutes are unofficial until approved by the Board of Directors at their meeting on April 20, 2015.

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