

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
URBANDALE CITY HALL – 3600 86th STREET
MONDAY, MARCH 4, 2013
WORK SESSION – 5:30 P.M.
BOARD MEETING – 7:00 P.M.
ADAM OBRECHT, PRESIDENT**

Call to Order and Roll Call

President Adam Obrecht called the work session to order at 5:30 P.M. Upon roll call, the following members were present: Directors Jeff Farrell, Mark Wierson, Vice President Ryan Judas, and President Obrecht. Directors Kyle Kruidenier, Cate Newberg, and Shawn St. John were absent.

Approval of Agenda

Director Judas moved, and Director Wierson seconded the motion to approve the agenda as posted. Motion carried with all ayes 4-0.

Review of Modified Calendar Achievement Data

Lou Ann McClain, Director of Curriculum, and Jennifer Riedemann, Assessment Consultant at Heartland Area Education Agency, presented data about the impact of a modified calendar on student achievement. While achievement is high, analysis of the Rolling Green Elementary student data did not indicate that achievement results are only related to the School's alternative calendar.

Budget Discussion

Shelly Clifford, Chief Financial Officer, updated the Board of Directors about the 2013-2014 Certified Budget process and some possible scenarios, based on different allowable growth percentages and funding sources. Ms. Clifford will prepare multiple Certified Budgets and levy rates for the Board's consideration at their next meeting on March 13th, when they will approve publication of one of them as their proposed budget.

At 6:35 P.M. President Obrecht announced a Recess until 7:00 P.M.

Call to Order and Roll Call

President Adam Obrecht called the board meeting to order at 7:00 P.M. At roll call, the following Directors were present: Directors Kyle Kruidenier, Mark Wierson, Vice President Ryan Judas, and President Obrecht. Director Jeff Farrell arrived later and Directors Cate Newberg and Shawn St. John were absent.

Approval of Agenda

Director Farrell moved, and Director Wierson seconded the motion to approve the agenda as posted. Motion passed with all ayes 5-0.

Student Senate Report

Middle School Student Senate representatives Macy Ellis, Rhea Gaskins, and Leah Ingraham reported on student fundraising activities to benefit the Urbandale Food Pantry and to pay for a DJ at a future school dance.

Good News

Urbandale Boys Basketball has qualified for the 2013 Boys State Basketball Tournament. Urbandale will face Bettendorf in the Quarterfinal Round on Wednesday, March 6th at 2:45 P.M.

Consent Agenda Items

- A. Minutes of the meeting on Monday, February 18, 2013 as submitted,
- B. Open Enrollment of seven students into the District, and four enrolling out for the 2012-2013 school year. Twenty-one students into the District, and eighteen students out of the District for the 2013-2014 school year,
- C. Personnel Report as submitted,
- D. Renewals of Cooperative Sharing Agreements with Des Moines Christian and Johnston,
- E. Out of State Travel request for the Adventuretime 2013 Summer K-5 Program to attend Henry Doorly Zoo in Omaha, Nebraska,
- F. Fee Structure for the Adventuretime Program during 2013-2014 school year,
- G. Fee Structure for the Adventuretime 2013 Summer Program,
- H. Job Description for Adventuretime Summer Assistant Team Leader,
- I. Job Description for Adventuretime Summer Associate,
- J. Job Description for Summer Health Associate,
- K. Web Hosting Agreement with ServInt,
- L. US Cellular Wireless Agreement.

Director Wierson moved, and Director Judas seconded the motion to approve the consent agenda items A through L as submitted. Motion passed with all ayes 5-0.

Report of the Superintendent of Schools

A. Long-Range Facility Planning Update

Dr. Doug Stilwell, Superintendent, updated the Directors regarding progress on the Facility Study/Plan. Vince Ward, of DLR Group, and demographers from RSP and Associates have been engaged to provide facilities planning services using future enrollment forecasts.

B. Set Public Hearing Date for the Certified Budget Hearing

Doug Stilwell, Superintendent, and Shelly Clifford, Chief Financial Officer, recommended that the Board of Directors set a date for the public hearing of

the proposed 2013-2014 Certified Budget. Director Wierson moved, and Director Kruidenier seconded the motion to set a public hearing date for approximately 7:00 p.m., Monday, April 1, 2013, at Urbandale City Hall located at 86th Street, Urbandale, Iowa to hear and respond to the proposed 2013-2014 Certified Budget. Motion passed with all ayes 5-0.

C. Open Enrollment Follow Up

Dr. Doug Stilwell, Superintendent, provided greater detail for the Board of Directors about an Open Enrollment report. The District currently has 659 students open enrolling into the District and 185 resident students open enrolling out to other districts. New open enrolled elementary students are placed into a particular school building that has capacity at the grade level for additional students, unless there are siblings already attending a particular building.

D. Awarding the Contract for the Webster Elementary School Parking Lot Expansion.

Jim Huse, DLR Group, and John Lees, Maintenance Supervisor reviewed the bid recap information and project details, including parking lot expansion, playground surfacing, monument sign, and lighting retrofitting at Webster Elementary. Nine bids were received for the project. Mr. Huse, Mr. Lees, and Shelly Clifford, Chief Financial Officer, recommended a contract award to Elder Corporation, the low bidder for this project. Director Wierson moved, and Director Farrell seconded the motion to approve the Base Bid for parking lot expansion at \$201,772.00, Alternate #1 for playground surfacing at \$187,000.00, and Alternate #3 for outdoor lighting retrofitting at \$17,000.00. The Directors discussed possible approval of Alternate #2, the monument sign, after specification changes for brick sizes are made. Motion passed with all ayes 5-0.

E. Authorization to Pay Bills


Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$250,159.50. Director Judas moved, and Director Kruidenier seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 5-0.

Report of the President

Two additional Chamber of Commerce Elected Officials forums are scheduled for March 30 and April 27, 2013.

Adjourn

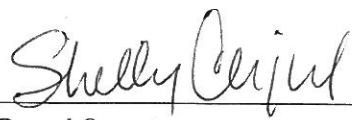
Director Farrell moved, and Director Judas seconded the motion to adjourn the meeting at 7:56 P.M. Motion passed with all ayes 5-0.

 3-13-13

Board President

Date

ATTEST:

 3/13/13

Board Secretary

Date

These minutes are unofficial until approved by the Board of Directors at their meeting on March 13, 2013.