

**URBANDALE COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS' MEETING  
URBANDALE HIGH SCHOOL – 7111 AURORA AVENUE  
MONDAY, FEBRUARY 18, 2013  
WORK SESSION – 5:30 P.M.  
BOARD MEETING – 7:00 P.M.  
ADAM OBRECHT, PRESIDENT**

**Call to Order and Roll Call**

President Adam Obrecht called the work session to order at 5:30 P.M. Upon roll call, the following members were present: Directors Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Ryan Judas, and President Obrecht. Director Jeff Farrell was absent.

**Approval of Agenda**

Director Wierson moved, and Director Newberg seconded the motion to approve the agenda as posted. Motion carried with all ayes 6-0.

**Presentation by Urbandale High School Staff**

High School Principal Richard Hutchinson led a tour of the building and discussed academic programming with the Board of Directors.

At 6:30 President Obrecht announced a 30 minute recess.

**Call to Order and Roll Call**

President Adam Obrecht called the board meeting to order at 7:00 P.M. At roll call, the following Directors were present: Directors Jeff Farrell, Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Ryan Judas, and President Obrecht. None were absent.

**Approval of Agenda**

Director Wierson moved, and Director St. John seconded the motion to approve the agenda as posted. Motion passed with all ayes 7-0.

**Presentation on Parking Lot Expansion Plan**

Jim Huse, DLR Group, presented information about the Webster Elementary Parking Lot Expansion Plan and answered the Board of Directors' questions about the project.

**Public Hearing on the Proposed Webster Elementary Parking Lot Expansion Plan**

Following the presentation, President Obrecht announced the start of the Public Hearing for the proposed parking lot project. No public comments were heard. Vice President Judas moved, and Director Wierson seconded the motion to close the public hearing. Motion passed with all ayes 7-0.

### **Quality Update**

Steve Mefford, 8<sup>th</sup> Grade Math and Science Teacher at Urbandale Middle School, presented information about how he has implemented Quality instruction methods in his student-centered classroom. Middle School students Deni Baird, Olivia Daumueller, Sara Feldotto, Mario Saenz, Camryn Pelletier, and Janey Rood spoke to the Board of Directors about their learning experiences and how they are benefiting from a student-centered classroom.

### **Good News**

Karen Acres Caring Corp is learning about citizenship from High School students, and also has paired with the Optimist Club to plan for future community betterment projects.

High School senior, Colby Knight was awarded Iowa's Class 3A Mr. Wrestler for 2013.

### **Consent Agenda Items**

- A. Minutes of the Monday, February 4, 2013 meeting as submitted,
- B. Open Enrollment of one student into the district, and none enrolling out for the 2012-2013 school year. One student into the district, and four students out of the district for the 2013-2014 school year,
- C. Personnel Report as submitted,
- D. Approval of Out-of-State Travel, for Karen Acres Elementary 4<sup>th</sup> Graders to visit the Henry Doorly Zoo in Omaha, Nebraska on May 3, 2013,
- E. Approval of Agreement with Drive Tek for Driver Education Services for the period May 16, 2013 through July 31, 2015.

Director St. John moved, and Director Newberg seconded the motion to approve the consent agenda items A through E as submitted. Motion passed with all ayes 7-0.

### **Report of the Superintendent of Schools**

#### **A. Presentation on Open Enrollment**

Student Services Director, Brenda Auxier-Mailey, provided an update on the current status of Open Enrollment. She included details for the number of students enrolled in and out by grade level and by resident district. Currently, the District has 659 students open enrolled into Urbandale, and 185 students open enrolling out of Urbandale.

#### **B. Update on Strategic Plan**

Doug Stilwell, Superintendent, updated the Directors about the progress toward completion of the District's Strategic Plan.

#### **C. Discussion and Approval of 2014-2015 School Calendars**

Elementary Principals Julia Taylor and Jill Karch worked on the proposed 2014-15 School Calendars for both the Regular program and Rolling Green Elementary Flexible Calendar. Director St. John moved and Director Newberg seconded the motion to approve both the Regular and Rolling

Green Flexible School Year Calendars for 2014-2015 as presented. Motion passed with all ayes 7-0.

D. Discussion on the Budget and Budget Timeline

Shelly Clifford, Chief Financial Officer, reported that work on the Certified Budget is underway, but that it cannot be accurately completed without Legislative action on allowable growth for 2013-14. Ms. Clifford also discussed the timeline for adoption of the Certified Budget, and suggested that it may be beneficial to hold the second March meeting prior to spring break.

E. Accept the Financial Report

Chief Financial Officer, Shelly Clifford, submitted the Financial Report through January 2013 for the Board of Directors' review. Director Farrell moved, and Director St. John seconded the motion to accept the financial reports as submitted. Motion passed with all ayes 7-0.

D. Authorization to Pay Bills

Chief Financial Officer, Shelly Clifford, requested the Board's authorization to pay bills as listed, totaling \$619,877.85. Director Farrell moved and Director Newberg seconded the motion to authorize payment of bills as submitted. Motion passed with all ayes 7-0.

**Report of the President**

President Obrecht announced that the Chamber of Commerce will hold a community forum on Saturday, February 23, 2013.

**Discussion of Other Matters**

The Board of Directors discussed setting a meeting date to approve publication of a proposed Certified Budget in order to meet certification timelines. A short meeting will be held at 5:30 P.M. on Wednesday, March 13, 2013 at the School Administration Center, 11152 Aurora Avenue, Urbandale, for the purpose of approving the District's proposed budget. The Budget Hearing will be held at 7:00 P.M. on Monday, April 1, 2013 at the Urbandale City Hall, 3600 86<sup>th</sup> Street, Urbandale.

**Adjourn**

Director Wierson moved, and Director St. John seconded the motion to adjourn the meeting at 8:25 P.M. Motion passed with all ayes 7-0.

  
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Board President Date

ATTEST:

Shelly Cliford 3/4/13  
Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on March 4, 2013.