

URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
MONDAY, FEBRUARY 10, 2014
BOARD WORK SESSION – 5:30 P.M.
URBANDALE MIDDLE SCHOOL, 7701 AURORA AVENUE
BOARD MEETING – 7:00 P.M.
URBANDALE MIDDLE SCHOOL, 7701 AURORA AVENUE
ADAM OBRECHT, PRESIDENT

Call to Order and Roll Call

President Adam Obrecht called the work session to order at 5:35 P.M. Upon roll call, the following members were present: Directors Chris Gunnare and Mark Wierson, Vice President Kyle Kruidenier, and President Obrecht. Directors Aaron Applegate, Graham Giles, and Cate Newberg were absent.

Approval of Agenda

Director Wierson moved, and Director Gunnare seconded the motion to approve the agenda as posted. Motion carried with all ayes 4-0.

Tour of Urbandale Middle School

Principal Loren DeKruyf led the Board of Directors on a tour of the Middle School.

Discussion with Parents and Staff of Urbandale Middle School

Teachers Karli Keithahn and Tiffany Roberson presented information about the progress of students in their math department and the quality tools they use in their classrooms. The following their presentation, the two engaged parents and the Board of Directors in discussion on math curriculum.

At 6:30 P.M. President Obrecht announced a Recess until 7:00 P.M.

Call to Order and Roll Call

President Adam Obrecht called the work session to order at 7:00 P.M. Upon roll call, all Board members were present: Directors Aaron Applegate, Graham Giles, Chris Gunnare, Cate Newberg, Mark Wierson, Vice President Kyle Kruidenier, and President Obrecht.

Approval of Agenda

Vice President Kruidenier moved, and Director Newberg seconded the motion to approve the agenda as posted. Motion passed with all ayes 7-0.

Student Senate Report

Eighth grader Leah Ingraham and Seventh grader Anna Knight from Urbandale Middle School reported about the Boxes of Love filled with treats that were sent to soldiers in Kosovo. Brie Crowley of Urbandale High School reported that funds raised through their Hugs and Kisses candy sales benefited the Women's Center.

Communication from the Public

John Hollebrands, 4217 86th Street, spoke to the Board of Directors about the lack of facility space for Preschool program, and requested that more

information be shared about the District's Preschool Program at a future meeting.

Consent Agenda Items

- A. Minutes of the Monday, January 27, 2014 Board meeting as submitted,
- B. Personnel Report as submitted,
- C. Cellular Service Agreement with U.S. Cellular,
- D. Web Hosting Services Agreement with Gaggle.net,
- E. Lions Park Lease Agreement with City of Urbandale,
- F. Project Lead The Way (PLTW) Agreement,

Director Newberg moved, and Director Gunnare seconded the motion to approve the consent agenda items A through F as submitted. Motion passed with all ayes 7-0.

Report of the Superintendent of Schools

- A. Discussion and Approval of Second Reading of Revisions to Board Policies in Series 700 – Auxiliary Services, and Board Policies 426 – Equal Employment Opportunity/Affirmative Action, Board Policy 545 – Equal Educational Opportunities; Prohibition of Harassment and Bullying of Students, and Board Policy 602 – Equal Educational Opportunities

Dr. Doug Stilwell, Superintendent, and Danielle Haindfield, District legal counsel, have been working together on policy revisions including revisions necessary to accommodate changes in law and legal references. Director Gunnare moved, and Director Newberg seconded the motion to approve the second reading of the policies listed above. Motion passed with all ayes 7-0.

- B. Acceptance of Completed Construction Project for Webster's Parking Lot Expansion / Lighting Retrofitting

The parking lot expansion and lighting-retrofitting project at Webster Elementary is complete. Superintendent Dr. Doug Stilwell and Chief Financial Officer Shelly Clifford reported that lien waivers have been received from subcontractors and recommended acceptance by the Board of Directors and approval for release of retainage as outlined in Iowa Code. Director Giles moved, and Director Newberg seconded the motion to accept the completed project and approve the release of retainage. Motion passed with all ayes 7-0.

- C. Approval of Terms and Conditions for Use of the District's Website

Dena Soenke, the District's Communication Partner, submitted the proposed terms and conditions for use of the District's website. Director Newberg moved, and Director Gunnare seconded the motion to approve the terms and conditions as submitted. Motion passed with all ayes 7-0.

- D. Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the list of bills as submitted, totaling \$450,537.21. Director Newberg moved, and Vice President Kruidenier seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 7-0.

Report of the President

President Adam Obrecht reported on the following upcoming events:

- A. Educator Appreciation – April 30th from 4 – 6PM at the Dice Building
- B. Graduation – May 22nd at 7:00PM at the Knapp Center

C. Education Foundation Golf Outing – June 30th

Closed Session

Director Kruidenier moved, and Director Giles seconded the motion to enter into closed session as provided in Section 21.5 (1)(j) of the Code of Iowa to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property. Upon roll call, the motion passed with all ayes 7-0. The Board of Directors then entered into closed session to hear and discuss the purchase or sale of particular real estate.

The Board of Directors returned to open session at 7:55 P.M. Director Gunnare left the meeting at 7:55 P.M.

Approval of Sale of Building Trades Home

Shelly Clifford, Chief Financial Officer, and members of the Board Finance Committee, presented the details of a purchase agreement for the Building Trades home at 13900 Quail Ridge, constructed during the 2012–2013 school year. The sales price is \$385,000 with additional items requested by the buyer totaling \$20,000. The offer is subject to buyer's current home sale and approved financing. Director Wierson moved, and Director Newberg seconded the motion to approve the purchase agreement as presented. Motion passed with all ayes 6-0.

Mid-Term Evaluation of Superintendent

The Board of Directors conducted their mid-term evaluation of Superintendent Dr. Doug Stilwell.

Adjourn

Vice President Kruidenier moved, and Director Newberg seconded the motion to adjourn the meeting at 9:00 P.M. Motion passed with all ayes 6-0.

 2-24-14
Board President Date

ATTEST:


Board Secretary Date

These minutes are unofficial until approved by the Board of Directors at their meeting on February 24, 2014.