

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
MONDAY, OCTOBER 27, 2014
BOARD MEETING – 7:00 P.M.
URBANDALE CITY HALL, 3600 86TH STREET
CHRIS GUNNARE, PRESIDENT**

Call to Order and Roll Call

President Chris Gunnare called the board meeting to order at 7:00 P.M. Upon roll call, the following members were present: Directors Graham Giles, Kyle Kruidenier, Mark Wierson, Adam Obrecht and President Gunnare. Director Aaron Applegate and Vice President Cate Newberg were absent.

Approval of Agenda

Director Wierson moved, and Director Kruidenier seconded the motion to approve the agenda as posted. Motion passed with all ayes 5-0.

Communication from the Public

Parent Traci Haenzi, voiced concern about the reduced number of lunch entree choices for elementary students and that pork should be included on menus.

Quality Update

Music Teacher Jane Emry-Becker, and Physical Education Teacher Sara Cullinan, both teachers at Olmsted Elementary, updated the Board on the quality/continual improvement work occurring in their classrooms. Fifth grade students Joy Nyamu and Jaylen Ziegler, and First grade students Kate Schumacher and Sam Veeder shared details of improvement processes and how they are measuring success.

Consent Agenda Items

- A. Minutes of the Monday, October 13, 2014 Board meeting as submitted,
- B. Open Enrollment of one student into the district, and two students enrolling out for the 2014 – 2015 school year. Open Enrollment of two students into the district for the 2015 – 2016 school year,
- C. Personnel Report, including one addendum,
- D. Snow Removal by The Groundskeeper, Grimes, Iowa for 2014-15 and 2015-16,
- E. Contractual Services Agreement between Sylvan Learning Centers of Iowa and Urbandale Community School District,
- F. Overnight Travel Request – Cheerleading Honor Squad, Football State Championships in Cedar Falls, IA on November 20-22, 2014,
- G. Sale of Outdated Uniform Pieces through the Urbandale Booster Club,

Director Obrecht moved, and Director Wierson seconded the motion to approve the consent agenda items A through G as submitted. Motion passed with all ayes 5-0.

Report of the Superintendent of Schools

A. Teacher Leadership and Compensation Grant Consent

Mark Lane, Director of Human Resources, provided Board members with an update on the TLC committee efforts to improve the TLC Grant application for resubmission at the October 13th Board meeting. Mr. Lane requested approval of the application and appreciates the efforts of the TLC study and planning committee, and supports the committee in applying for the necessary funding for the Teacher Leadership and Compensation Grant. Director Obrecht moved, and Director Giles seconded the motion to approve the TLC Grant submission. Motion passed with all ayes 5-0.

B. Approval of Urbandale High School Curriculum Revisions

Crista Carlile, Director of Teaching and Learning, Michelle Cole, Teacher on Special Assignment updated the Board on curriculum changes for English Language Arts at Urbandale High School. High School English Teachers Nikki Smith, Jolee Donnelly, and Ann Longfellow presented details about the curriculum and the High School English programing. Ms. Carlile and Ms. Cole requested approval of the curriculum updates for English at Urbandale High School. Ms. Carlile and Ms. Cole also requested approval of an addendum to the Social Studies curriculum that was approved at the June 9, 2014 Board meeting. Director Wierson moved, and Director Kruidenier seconded the motion to approve the English and Social Studies curriculum revisions as presented. Motion passed with all ayes 5-0.

C. Certified Enrollment Update

Dr. Doug Stilwell, Superintendent, updated Board members on the Certified Enrollment for the District. The number of school-age students served decreased by 36.7 from prior year, while preschool numbers increased by 15.

D. Discussion and Approval of the SBRC Modified Allowable Growth Request for Excess Costs of Special Education Programming

Shelly Clifford, Chief Financial Officer, requested approval for the District's application for Modified Allowable Growth for Excess Costs of Special Education Programming, from the School Budget Review Committee's (SBRC). The District's total expenses were \$1,163,152 in excess of the funding received. Director Obrecht moved, and Director Giles seconded the motion to approve the District's SBRC application for Modified Allowable Growth in the amount of \$1,163,152. Motion passed with all ayes 5-0.

E. Elementary Facility Discussion

Dr. Doug Stilwell, Superintendent, requested discussion and approval of a recommendation in moving forward with the elementary facility proposal. Board members discussed the proposal to continue school operations at all six current elementary buildings and to upgrade them over a period of years as funding allows. Director Obrecht moved, and Director Kruidenier seconded the motion to approve

the facility proposal to move forward with remodeling and improvements at six elementary schools and other activity-related facility improvements. The roll was called, and the motion passed with all ayes 5-0.

F. Approval of Physical Plant and Equipment Levy Resolution

Dr. Doug Stilwell, Superintendent, recommended that the Board approve the form of ballot, and the election called on the question of levying a voter approved physical plant and equipment property tax. Board members discussed the resolution for a voted PPEL, which would be authorized for a 10-year period, beginning in fiscal year 2015-16, at a maximum amount of \$1.34 per \$1000 of taxable valuation. The resolution calls for voting on the measure to take place on February 3, 2015. Director Obrecht moved, and Director Wierson seconded the motion to approve the Physical Plant and Equipment Levy resolution as presented. Motion passed with all ayes 5-0.

G. Acceptance of Financial Reports

Shelly Clifford, Chief Financial Officer, requested acceptance of the financial reports for August 2014 and September 2014. Director Obrecht moved, and Director Giles seconded the motion to approve the financial reports as submitted. Motion passed with all ayes 5-0.

H. Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$316,352.04. Director Wierson moved, and Director Obrecht seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 5-0.

Report of the President

President Gunnare reported that he attended the Quality and Continuous Improvement Conference with District administrators and was very impressed with the District's presentation and the HEB School District in Bedford, Texas.

Adjourn

Director Wierson moved, and Director Obrecht seconded the motion to adjourn the meeting at 8:35P.M. Motion passed with all ayes 5-0.

ATTEST:

Shelly Clifford 11/24/14
Board Secretary Date

[Signature]
Board President

11/24/14
Date

These minutes are unofficial until approved by the Board of Directors at their meeting on November 10, 2014.